

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX
December 4, 2019 – 2:00 P.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. This written record is in draft form until officially approved on December 24, 2019.		COMMISSION MINUTES JOURNAL # 59
Board of Cascade County Commissioners: Commissioner James L. Larson and Commissioner Jane Weber Excused: Chairman Joe Briggs		
Staff Present: Carey Ann Haight – Deputy County Attorney, Mary Embleton – Budget Officer, Trisha Gardner – Public Health Officer, Lisa Mosley – Sheriff’s Office, Sandy Johnson – Sanitarian, Lynn DeRoche – Elections Administrator, Rina Fontana Moore – Clerk and Recorder, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk and Recorder’s		
Public Members Present: Jenn Rowell – Media		
Commissioner Larson opened the work session meeting at 2:01 pm		
Consent Agenda Items:	Department:	
Contract 19-180: 360 Office Solutions Equipment Maintenance Agreement for equipment maintenance on Kyocera printers in the Evidence and Detective Areas. Effective: November 15, 2019 – November 15, 2020. Monthly Cost: \$40.00 for both printers	Sheriff’s Office 00:30	
Contract 19-184: Montana Department of Commerce CDBG Program Amendment #MT-CDBG-13HR-01C	Budget/Grants 01:31	
City-County Health Department		
Contract 19-181: Voluntary National Retail Food Regulatory Program Standards Grant Program. Project Verification Audits of Standard 3 & Standard 7. Grant #: G-SP-1909-07685 Effective: January 1, 2020 – December 31, 2020 Total Award: \$3,000.00	CCHD 06:35	
Contract 19-182: Voluntary National Retail Food Regulatory Program Standards Grant Program. Project: FDA Standards Training 2020. Grant #: G-T-1909-07683 Effective: January 1, 2020 – December 31, 2020 Total Award: \$12,939.77	CCHD 09:08	
Contract 19-183: Voluntary National Retail Food Regulatory Program Standards Grant Program. Project: FDA Standards Training 2020. Grant #: G-T-1909-07683 Effective: January 1, 2020 – December 31, 2020 Total Award: \$3,000.00	CCHD 10:47	

AGENDA ITEM #1 12:07

Resolution 19-73: A resolution consolidating rural polling places in Cascade County. Precinct 19B1 & 19C, Centerville School and Precinct 19A3, Ulm School to Exhibition Hall at Montana ExpoPark, 400 3rd Street NW, Great Falls, MT 59404.

Added Item(s): Trisha Gardner brought forth a contract with Big Sky Billing Services for billing for services at the City-County Health Department. Trisha stated that Carey Ann has reviewed. **17:03** (*Item to be placed on regular agenda*)

Trisha Gardner brought forth a contract with SteriCycle for disposal of medical waste. **21:14** (*Item to be placed on consent agenda*)

Adjournment: Commissioner Larson closed the work session meeting at 2:25 p.m.